

“PISTANG PILIPINO SA WELLINGTON 2026”
FOOD, DRY GOODS AND CRAFTS STALL HOLDERS

We invite you to be part of Pistang Pilipino sa Wellington 2026, taking place during Labour Weekend on 23–25 October 2026.

Pistang Pilipino is an annual Filipino community event celebrating Filipino culture, food, music, sports and community activities.

The event is subject to Wellington City Council requirements and approvals. Additional Council forms or approvals may be required.

Power Supply

Generator power is available only to approved Marquee Food Stall and Dry Goods Stall holders and is subject to capacity limits.

Marquee stallholders must declare all electrical equipment and power requirements (watts or amps) in their application.

Gazebo, Food Truck and Caravan stallholders must provide their own approved power source or generator.

Stallholders must not use power outlets or electrical facilities belonging to the Indian Cultural Hall.

All generators and electrical equipment must be safe, properly maintained and operated in a manner that minimises noise. As the event is located in a residential area, excessively noisy generators may not be permitted.

The organisers reserve the right to limit, refuse or disconnect any power connection or generator for safety, capacity or noise reasons.

Stall Operating Days and Selling Times

Stallholders may operate during the following event schedule:

Day	Selling Time
Friday	From approximately 3:00 PM onwards
Saturday	Whole day 8:00 AM to 9:00 PM
Sunday	Whole day 8:00 AM to 9:00 PM

Please note that announcements may be made if there are changes to the Friday start time.

Type of Stallholder	Daily Rate 1 day only Saturday or Sunday (Friday Night NOT included)	Weekend Rate 3 nights and 2 days 23,24 and 25 Oct. (Friday Night included)	Site and What's provided
Marquee Food Stall and Dry Goods Stall <i>Marquees are already installed on site and limited to six stalls only.</i>	Not Available	\$ 1,650.00	➤ Marquee ➤ 3x3 space ➤ 2x 2.4 tables ➤ Power from generator ➤ 2x chairs
Install own Gazebo Food Stall and Dry Goods only	\$ 450.00	\$ 850.00	➤ 3x3 space ➤ 1 x 2.4 tables ➤ Power not included
Install own Gazebo Dry Goods only	\$ 420.00	\$ 800.00	➤ 3x3 space ➤ 1 x 2.4 table ➤ Power not included
Install own Gazebo Sweets and desserts only	\$ 420.00	\$ 800.00	➤ 3x3 space ➤ 1 x 2.4 table ➤ Power not included
Foodtruck	\$ 450.00	\$ 850.00	Space for one food truck only, power not included, (no vehicle parking)
Caravan	\$ 450.00	\$ 850.00	Space for one caravan only, power not included, (no vehicle parking)
Install own Gazebo Crafts only (no food or drinks allowed to sell)	\$ 125.00	\$ 215.00	3x3 space, power not included (no vehicle parking)
Install own Gazebo Business Promotion only (no selling of products)	\$ 125.00	\$ 215.00	<i>The organisers reserve the right to approve, decline or relocate business promotion stalls where conflicts may arise with event sponsors, operational requirements or event objectives.</i>

This is an outdoor event. Stallholders are responsible for providing suitable protection against weather conditions, including rain, wind and sun.

The organisers are not liable for loss, damage or interruption of trade resulting from adverse weather conditions.

Compliance

Council officers, site marshals and event organisers may conduct inspections during the event. Failure to comply with event, Council, health and safety requirements may result in suspension or closure of stall operations.

Application and Payment Requirements

Applications must be submitted by 5:00 PM on Tuesday, 30 June 2026.

Applicants must submit:

- Environmental Health Application Form (if applicable)
- Stallholder Application Form (Page 4)
- Acceptance of Terms and Conditions (Page 9)

Additional Wellington City Council requirements may apply. A non-refundable 50% deposit is required by 30 June 2026 to secure a stall site. The remaining balance is due by 1 September 2026. Failure to pay may result in cancellation of the booking and forfeiture of the deposit.

Bank Account Details

Account Name: Streams of Life Charitable Trust Account
Number: 12-3140-0402021-00

Payment Reference:

- Particulars: Vendor Name
- Code: Type of Stall
- Reference: Invoice Number

Stall locations, setup instructions and pack-out requirements will be issued once full payment has been received and all requirements have been met. Completed forms must be emailed to: shellah_kavinta@yahoo.com Cc: foodstall@pistangpilipino.nz

Enquiries:

She Kavinta
021 102 0429

The organisers reserve the right to approve, decline, relocate or cancel any stall application.

APPLICATION FORM

Name of business or company:		
Name of individual/group/clubs/society representative:		
Contact details:	Phone:	
	Mobile:	
	E-mail:	
What are you selling? (E.g. food, crafts, etc.)		
For those selling food:		
Type of food (e.g. satay, spring rolls)		
Place of preparation (pre-cooked in domestic kitchen, cooked in restaurant or cooked on site)		
Equipment used in preparation (e.g. woks, gas stove, etc.)		
Electrical capacity required on site (e.g. how many watts do you require? What equipment are you plugging in to the power source, e.g. crackpot, microwave)		
Type of stall:	Requirements	Specify and circle if Daily or weekend rate
Food stall		\$
Craft		Marquee, Gazebo, Foodtruck

TERMS AND CONDITIONS

Pistang Pilipino sa Wellington 2026

Stallholders – Food, Dry Goods, Crafts and Business Stalls

Event: Pistang Pilipino sa Wellington 2026

Dates: October 23, 24 and 25, 2026 (Labour Weekend)

Location: Wellington

Section 1: Disclaimer

Stallholders participate at their own risk and are responsible for their own equipment, stock, staff, cash and personal property.

The organisers are not liable for loss, theft, damage, business interruption, weather-related disruption, utility failure or event cancellation beyond their reasonable control.

Section 2: Site Care

- Only tent or gazebo pegs are allowed on site unless otherwise instructed.
- Stallholders are liable for any damage to the venue grounds, park surface, plants, buildings or facilities within the area of their stall.
- Any marquees over the allowable size may require a Council permit.
- Cars are not allowed to park on grass areas unless permitted. Please unload and move vehicles to designated parking areas.
- Stallholders must provide their own equipment for setting up and operating their stall.
- Stallholders must not block walkways, emergency exits or access routes.
- All gazebos, marquees and temporary structures must be adequately weighted or secured.
- The organisers reserve the right to remove or restrict unsafe structures where weather or site conditions create a safety risk.

Section 3: Equipment

- Stallholders are responsible for bringing their own equipment such as microwave, crackpot, fryer, BBQ, tables, extension cords, etc.
- All electrical equipment must be tag tested.
- Outdoor extension cords must be used and properly secured to avoid trip hazards.
- If using BBQ or cooking equipment, stallholders must protect the ground surface (e.g., tarpaulin or mat under BBQ).
- Gas cylinders must be safely secured and used in accordance with safety regulations.

Section 4: Health and Safety Standard

- Food stallholders must have an on-site fire extinguisher or fire blanket, visibly displayed.
- Power cables must be properly installed and safe for public areas.
- Stallholders are responsible for the safety of their stall area.
- Stallholders must ensure their stall does not create hazards to the public.
- Stallholders are responsible for any food safety complaints related to their food products.
- Stallholders must follow all Health and Safety instructions from the organisers.
- Emergency access lanes must be kept clear at all times.

Section 5: Cash Security

Stallholders are solely responsible for the security of their own cash, EFTPOS machines, and valuables.

Section 6: Rubbish and Waste Management

All stallholders are responsible for maintaining cleanliness in and around their stall area during and after the event.

Stallholders must comply with the following waste management requirements:

- Stallholders must keep their stall area clean at all times.
- Stallholders are responsible for disposing of their own rubbish into the designated event rubbish and recycling bins.
- Stallholders must not use public park rubbish bins unless instructed by the organisers.
- All rubbish must be properly bagged before disposal.
- Cooking oil, fats and food waste must not be poured into drains or sinks. Used cooking oil must be taken home and disposed of properly.
- Cardboard boxes must be flattened before disposal.
- Stallholders are encouraged to minimise waste and use recyclable or compostable packaging where possible.
- At the end of each day and at the end of the event, stallholders must clean their stall area and remove all rubbish, boxes and equipment.
- Stallholders may be charged a cleaning fee if excessive rubbish is left behind.
- Failure to maintain a clean stall area may result in stall closure.
- The event organisers will provide designated rubbish and recycling collection areas.

Section 7: Food Hygiene Regulations

All food stallholders must comply with Wellington City Council Food Safety and Hygiene regulations.

Pre-Event Preparation:

- Food must be prepared as close as possible to the event.
- Perishable food must be refrigerated.
- Food must be transported, covered and stored properly.
- Cold food must be stored at 5°C or below.
- Hot food must be stored above 60°C.
- Food must not be stored directly on the ground.
- Cooking equipment must not be accessible to the public.
- BBQ stalls must have a fire extinguisher or fire blanket.

During the Event:

- Serving staff should wear appropriate protective clothing.
- Cooked food must be covered to prevent contamination.
- Cooked food must not come into contact with raw meat.
- Hot food must be placed in a food warmer or served immediately.
- Staff handling money should not handle food.
- Stallholders must have access to hand washing and hot water (thermos).

Section 8: Noise Control (Residential Area Requirement)

This event is located in a residential area and is subject to Wellington City Council Noise Control regulations.

- Amplified sound, music, generators and loud equipment must comply with Council noise limits.
- Sound levels will be controlled by the organisers.
- Stallholders must follow instructions regarding sound and noise levels.
- Excessive noise may result in equipment being turned off or stall operations being stopped.
- Stallholders must cooperate with event organisers and Council Noise Control Officers if required.

Section 9: Council Compliance

All stallholders must comply with Wellington City Council requirements including but not limited to:

- Food safety regulations
- Health and safety regulations

- Waste management regulations
- Noise control regulations
- Electrical safety requirements
- Fire safety requirements
- Event permit conditions
- Public liability insurance requirements if applicable
- Stallholders may be required to complete Wellington City Council forms, registrations, notifications or declarations where applicable
- Stallholders must provide accurate information regarding food preparation, gas appliances and electrical equipment.

Failure to comply with Council regulations may result in stall closure.

Section 10: Penalties Clause

Council officers, site marshals and event organisers may conduct inspections during the event.

The organisers reserve the right:

- To stop unlicensed stalls from operating.
- To suspend, restrict or close stalls operating without the required approvals, permits or registrations.
- To stop stall operations if Health and Safety or Food Safety requirements are not met.
- To suspend stall operations if stallholders do not comply with Event Terms and Conditions.
- To remove stallholders who do not follow noise control, rubbish or safety requirements.

Agreement and Acceptance

I / We _____ (printed full name)

Of _____ (organisation /
business name)

Fully understand and agree to comply with the above Terms and Conditions as a
Stallholder for Pistang Pilipino sa Wellington 2026.

Signature: _____

Date: _____

Signature: _____

Date: _____

Witness Name: _____

Address: _____

Phone: _____ Mobile: _____

Signature: _____ Date: _____